

Curtin Accounting Association



General Committee Meeting #1

Hey everyone!

We will be having our first General Committee meeting this Wednesday.

If you aren't able to make it, just let us know.

We will send out the minutes after the meeting.

Hope to see you there!

When 16-03-2022 at 08:30 PM

Location: Club HQ B106, Club HQ B106

Chairperson Simonne Brown

Minute taker Emma Reid

Present Simonne Brown , Iven Chung , Benjamin Diciembre , Thanakorn GU , Hitaishini Oogathoo , Emma Reid , Sophie Scott

Apologies Mathieu Chong , James Cox , Arabella Haythorpe , Joanne Moya , Shah Tahsin , Kurt Brian Tamares

Unconfirmed Reece Entriken , David Harper , Rocky Hii , Jason Huynh , Tina Le , John Nguyen

Minutes

1. Welcome

8 members incl 3 execs - Emma, Simmone, Martin

Meet in person with option to meet virtually

2. Committee positions EOI

Sophie - photographer (access folder in drive)

Ivan - Multimedia officer (access to canva, drive (marketing and events), tidyhq (events and tidyHQ), email)

Tina - Events coord (access to drive - events, tidy hq - events)

Share grad programs

Event posts - let us know if you don't want to have your photo taken

Tasks

- ☒ Give access to Sophie, Ivan and Tina

3. Events sem 1

Tasks

- ☒ email big 4 for MAC and then rest for speed interviews
Assignee: Simonne Brown
Due date: 18-03-2022

3.1. MAC - Mar 30th 12-2pm

Room availability is difficult

Kelly from Curtin Connect is available

KPMG is keen.

People definitely keen to attend.

Tasks

- ☒ canva powerpoint for MAC Mar 30th
Assignee: Emma Reid
Due date: 25-03-2022

3.2. Speed Interview - Apr 13th TBC

12-2pm

business casual

poll for food

Tasks

- ☒ book room 12-2pm 410:201

3.3. BBQ fundraiser - Apr 27th 11am-2:30pm

event application completed for Apr 27th

4. Feedback and Ideas

Excel workshop - Sept

Quiz Night - August

Speed Networking - Sept

Commerce Ball - Oct => let me know if you have any connections

Professional (Deloitte) and CA event - Sept ??

General Meeting between MAC and Speed Interview => Mar 30th-Apr 13

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of General Committee Meeting #1 on 16-03-2022

Summary of Matters Arising

Tasks

Item	Task	Assigned to	Due date
2.	Give access to Sophie, Ivan and Tina		
3.	email big 4 for MAC and then rest for speed interviews	Simonne Brown	18-03-2022
3.1	canva powerpoint for MAC Mar 30th	Emma Reid	25-03-2022
3.2	book room 12-2pm 410:201		